



ASSISTANT DIRECTOR OF PUBLIC HEALTH (0902) SURVEILLANCE, EVALUATION, RESEARCH and COMMUNICATIONS PERMANENT FULL-TIME	
DEPARTMENT:	Public Health SERC (676377)
WORK LOCATION:	Mistissini
MANAGEMENT LEVEL:	Senior Manager
STATUS :	1 Permanent Full Time
SALARY CLASS:	Class 18 - Min. \$83,339 - Max. \$108,340

SUMMARY OF THE POSITION:

Reporting to the Director of Public Health, and according to the Public Health Act and Ministry of Health and Social Services of Quebec laws and regulations in effect concerning public health in Eeyou Istchee, the Cree Naskapi Act and the Strategic Regional Plan of the Cree Board of Health and Social Services of James Bay (CBHSSJB), the incumbent contributes to the promotion of health and well-being and prevention of trauma, disease and social issues for the population of Eeyou Istchee (area of responsibility), through functional support to the three Assistant Directors of Public Health with population health responsibilities according to age group.

The Assistant Director of public health for Surveillance, Evaluation, Research and Communications (SERC) contributes to the planning, coordination, organization, implementation, control, and evaluation of epidemiological surveillance, supervision and diffusion of all research carried out, program and service evaluation, communications and liaison, and public health human resources development.

Collaborates to the planning of public health action plans and programs, and provides support for the delivery of those programs that are within the implementation responsibility of the Miyupimaatisiun Group.

REQUIREMENTS:

Education and experience:

- Bachelor degree in a relevant health or human service field or Masters degree in Community Health;
- Certificate or courses in administration is an asset;
- Three (3) years of management experience, public health administration or programming leadership.

OR

- Bachelor degree and pertinent Community Health studies and/or experience;
- Five (5) years of relevant experience.

Please note that applicants registered in the Indigenous Succession Plan may be considered for this position if they have sufficient university educational credits to be eligible for senior management activities.

Knowledge and abilities:

- Good knowledge of the Ministry of Health and Social Services of Quebec (MHSS) and Quebec Public Health programs, laws, regulations, the RUIS Network, orientations and trends especially for public health surveillance, protection, promotion and prevention;
- Good knowledge of public health current issues and trends, and program planning and supervision, including the development of policies and programs, and quality assurance systems;
- Knowledge of the strategic management of public health programs, integrated programming, professional and organizational interdependence, information management, and evaluation;
- Good knowledge of public health surveillance methods, techniques and statistical analysis;
- Good knowledge of public health research issues and literatures;
- Good knowledge of public health communication needs and approaches;
- Knowledge of Nishiiyuu Miyupimaatisiun (traditional methods) healing practices is an asset;
- Ability to apply Eeyou (Cree) culture, values, traditions and teachings into programs and services;
- Good record in an appropriate level of public health or programming management;
- Good record in human, financial, and information resources management is an asset;
- Excellent critical thinking, planning and organizational skills as applied to planning;
- Results-oriented, autonomous, flexible, and ability to multi-task;
- Ability to both manage the planning and development of new programs, and the maintenance and quality assurance of existing programs;
- Excellent interpersonal communication, leadership and respectful teamwork skills;
- Excellent communication skills, both for written and oral presentations;
- Ability to effectively collaborate with all colleagues, as a team member and team leader;
- Ability in administrative and statistical computer applications;
- Knowledge of Cree culture is an asset.



Language:

- Fluent in English;
- Fluency in Cree and/or in French is an asset.

Additional information:

- Willing to travel extensively and participate in required training.

OTHER DETAILS:			
Posting start/end date:	2019-08-02/2019-08-16	Shift type:	Day
Position(s) available:	1	Hours per day/week:	7/35
Housing provided	Yes		

HOW TO APPLY:

To apply, please forward your resume to:

Cree Board of Health & Social Services of James Bay
 Tel: 514-861-5955 Fax: 514-989-7495
 Email: jobs.reg18@ssss.gouv.qc.ca

With your application, please make sure to **specify the PR and the Job title** on which you wish to apply.

We thank all candidates who apply, however only those selected for an interview will be contacted.

Note 1: In accordance with various Sections of the James Bay and Northern Quebec Agreement (JBNQA), the organization has the objective of staffing all of its positions with qualified and competent beneficiaries of the JBNQA.